

## CITY AND COUNTY OF SWANSEA

### MINUTES OF THE CORPORATE SERVICES CABINET ADVISORY COMMITTEE

HELD AT COMMITTEE ROOM 5, GUILDHALL, SWANSEA ON  
WEDNESDAY, 26 OCTOBER 2016 AT 4.00 PM

**PRESENT:** Councillor J A Hale (Vice-Chair) presided

**Councillor(s)**  
T J Hennegan

**Councillor(s)**  
Y V Jardine

**Councillor(s)**  
M Thomas

**Officer(s)**

Sherill Hopkins

Phil Couch

Jeremy Parkhouse

Equalities Policy Development Officer

Equality Policy Development Officer

Democratic Services Officer

**Apologies for Absence**

Councillor(s): E T Kirchner and L V Walton

28 **DISCLOSURES OF PERSONAL AND PREJUDICIAL INTERESTS.**

In accordance with the Code of Conduct adopted by the City and County of Swansea, no interests were declared.

29 **MINUTES.**

**RESOLVED** that the Minutes of the meeting held on 28 September 2016 be agreed as correct record.

30 **PRESENTATION - UPDATE REPORT ON EQUALITY / WELSH LANGUAGE.**

Sherill Hopkins and Phil Couch, Equalities Policy Development Officers provided presentations regarding Equality Update and Welsh Language Standards respectively.

Phil Couch provided a detailed and informative update regarding the Welsh Language Standards. He outlined the following: -

- Welsh Language (Wales) Measure (2011)
- The old system containing Welsh Language Schemes compared to the new Welsh Language Standards and potential costs for failure to comply
- Timetable, including regulations, compliance notice and implementation dates
- Principles of the Standards
- The actual Standards
- Progress
- Complaints
- Issues

- Concerns
- The future

Members asked questions of the Officer who responded accordingly. Discussions took place in relation to the different requirements of staff and public consultation; overall use / visibility of the Welsh language since the introduction of the Standards; areas of concern within the Authority and how these were being addressed.

Sherill Hopkins provided a detailed and informative Equality Update presentation. She outlined the following: -

- Strategic Equality Plan
- Equality and Diversity Review Report
- Equality Impact Assessments
- Equality Engagement
- Looking ahead.....
- Equality Update

Members asked questions of the Officer who responded accordingly. Discussions took place in relation to equality / fairness in the decision making process; Equality Impact Assessments; and good equality practice being undertaken within the Authority.

The Chair thanked the Officers for their presentations.

**RESOLVED** that: -

- 1) The contents of the presentation be noted;
- 2) Update reports be provided to a future meeting of the Committee.

31 **AGENCY WORKERS UPDATE. (VERBAL)**

The Chair informed the Committee that the Cabinet Members for Environment & Transport and Transformation & Performance had been written to regarding the views of the Committee in respect of Agency Workers and a response was awaited.

32 **WORK PROGRAMME 2016-2017.**

The Chair presented an updated Work Programme 2016-2017.

**RESOLVED** that the contents of the report be noted.

The meeting ended at 5.03 pm

**CHAIR**